

Subject: Fairbourne Project Board

Author: Cefin Edwards

Date: 25.11.15

Location: Council Offices, Dolgellau

Present: Cefin Edwards (YGC)
 Lisa Marshall (YGC)
 Julian Kirkham (ACC)
 Phil Parker (ACC)
 Peter Cole (FFC)
 Sylvia Stephenson (FFC)
 Phil Parker (FFC)
 Greg Guthrie (RHDHV)
 Louise Pennington (NRW)
 Huw Davies (GC)
 Shirley Huws (GC)
 Gareth Lloyd (SNP)
 Kerry Kierle (WG)
 Richard Williams (WG)

Apologies: Huw Williams (GC)
 Louise Hughes (GC)

Item No	Action	By who	Date
1.	LM welcomed all to the meeting		
2.	Minutes and action arising: The minutes of the 24.03.15 meeting were taken as being accurate.		
2.1	(Item 3) Frequently Asked Questions 3 FFC are reviewing the current issues with the aim of including the results of a survey of understanding as an addendum. This will become a dynamic document which will feed into the Masterplan.	FFC	
2.2	(Item 5) Funding and Possible Work Programme LM reported that spending profile for project management was on target. KK/RW reported that the funding for the individual schemes was being processed in order to be forwarded to the Minister for ratification. KK stated that he was further reviewing the PAR application and that potentially he would require further clarification.	WG	
2.3	(Item 6.1) Working Group Meeting Update LM reported that the work on producing the flooding leaflet is ongoing and dependant on YGC appointing a graphic designer.		
2.4	(Item 6.2) Working Group Meeting Update It was confirmed that the mock emergency exercise would be a desk top study only and would not involve the residents.		

2.4	LM reported that she had discussed the exercise with Margaret Jones who requested that it should be brought forward.		
2.5	<p>(Item 6.3) Working Group Meeting Update</p> <p>LM stated that she had contacted Kevin Giles (KG) from Network Rail with a view to arranging a meeting. James Morris (JM) had also met with Andy Cross (AC) who would also be a potential contact point for further discussions.</p> <p>PC reported that he had raised the issues relating to Network Rail with the Minister and that he was expecting an imminent response.</p> <p>PC stated that it should be clear who the correct contact within Network Rail should be.</p>	LM	
2.6	<p>(Item 6.5) Working Group Meeting</p> <p>LM stated that the content of the next Annual Report has to be confirmed. SS suggested that an editorial group be formed to finalise</p>	Working Group	
3.	<p>Update on Procurement of Researcher</p> <p>Reported that JBA have been appointed as researchers, with Icarus as sub-consultants, to follow the three individual schemes and development of the Masterplan.</p> <p>LM distributed the Aims of the Researcher and JBA's Methodology documents to the board.</p> <p>KK stated that the potential of creating a good working relationship could have benefits not only for Fairbourne but also for the Wales as a whole.</p> <p>An initial meeting has been planned for the 20th of November 2015.</p> <p>GG questioned whether the researchers were purely developing the community aspects?</p> <p>KK responded stated that this would be the case but also they would be involved with the three individual schemes.</p>		
4.	<p>Update on Funding</p> <p>See Item 2.2 above.</p> <p>PC questioned whether funds would be available from GC given the ongoing budget cuts.</p>		
5.	<p>Feedback from Working Group:</p> <p>It was confirmed that the next Public Event would be held on the 22nd January 2016 and would be based on presentations but there would be stand with specialists available for attendees to ask specific questions.</p> <p>The content and development of the Master Plan is likely to be complex and how it is presented and explained is vital.</p>	Working Group	

	<p>Clarity and meeting people's expectations will be an essential part of the day.</p> <p>It was decided that the Working Group should create a structure for the Plan with the view of feeding this into the public event for comments.</p> <p>Feedback on Buy to Let/Releasing Equity Scheme will be required.</p> <p>PP questioned what potential role JBA would play?</p>		
6.	<p>Feedback on Progress with the PAR/Masterplan See Item 5 above</p>		
7.	<p>Update on Buy to Let/Releasing Equity Scheme LM reported that she had not received any responses from housing associations. PIN had been released via Sell 2 Wales</p> <p>GG suggested that a lack of private funding should be fed back to WG for possible intervention to avoid market failure. LM had E mailed Lesley Griffith (AM)</p> <p>KK stated that an internal meeting would be required in WG to judge level of involvement and potential policy triggers.</p>		
8.	<p>Next Public Event See Item 5 above.</p>		
9.	<p>Shifting Shores Seminar LM will be one of the speakers at this event and there will be a Fairbourne stand to share further knowledge with attendees.</p>		
10.	<p>Opportunity from WLGA LM outlined potential work in terms of engaging with coastal communities across Wales. PC expressed concern in terms of undermining the work at Fairbourne and the potential for further completion for funds with other authorities.</p>		
11.0	<p>Update from Arthog Community Council LM was present at the last meeting. A sub-committee has been formed whose role is to act as an interface between the community and the ongoing development of the Masterplan.</p>		
12.0	<p>Update from Fairbourne Facing Change PC reported that:</p> <ul style="list-style-type: none"> • The latest newsletter had been released and included information from other agencies. • The Fairbourne Festival had been successful. • Lottery Funding was available to renovate the Village Hall <p>PC further stated that FFC had been approached by BBC (Chris Deardon) with the view of producing a news item that</p>		

	will deliver a positive spin. KK requested information relating to any media requests.		
13	<p>Any Other Business</p> <p>HD presented data from the monitoring regime, which includes 10 boreholes and 4 stilling wells and a rain gauge. These had shown significant fluctuations, 1m rise in 5 hours. Currently this is raw data and no analysis has been carried out. All data will need to be correlated in parallel to identify significance of variances.</p> <p>HD also presented a plan showing the results of the surveying of the shingle bank and a comparison with the LiDAR survey of 2007.</p> <p>PC/SS requested a commentary to accompany the plans to highlight variances from the norm eg, storms or man-made changes.</p>		
14	<p>Date of next meeting</p> <p>Wednesday 23rd March 2016, Dolgellau office</p>		