

	the project, prior to them attending the next project board meeting. LM will provide an update on this meeting at the February Working Group meeting.	LM	February Meeting
6	<p>Frequently Asked Questions: FFC are now working on the layout of this document, the aim of which is to segregate questions into topics, eg, Housing, Legal, Health, etc. A precis will be done on some of the larger, more comprehensive responses, which the original comprehensive response being available upon request.</p> <p>It was also agreed that questions raised from the project public event and the FFC public event would be incorporated into the FAQ, in order that all questions are contained in the same place and can be responded to as part of the wider learning aims of the project. All agreed this was the best way to deal with those questions.</p>	FFC	Next Meeting
7	<p>Flood Leaflet: This has now been completed and had been circulated to the Working Group previously for comments. This will now be given to all attendees of the Public meeting on 22.01.16.</p>	LM	Next Meeting
8	<p>Next Public Event: This is now scheduled for Friday 22nd January 2016 in Fairbourne Village hall. The event will take the form of 2 x presentations – one at 2pm and one at 6pm, both lasting around an hour. There will be the following stands at the event that attendees can visit and ask questions on a one-to-one basis, after the presentation:</p> <ul style="list-style-type: none"> • Fairbourne Moving Forward • JBA • Groundwater Monitoring • NRW (Morfa Friog and Friog Corner) • Flood Warden Scheme & Arthog Community Council • MEDRA • JBA <p>Presentation packs will be given to all attendees at the door, comprising:</p> <ul style="list-style-type: none"> • Copy of the flood leaflet • Copy of presentations • Project successes leaflet • Greg's slides <p>Copies of all presentations would be put on the www.fairbourne.info website at the earliest opportunity after the public event.</p>		

9	<p>Friog Cliff Study</p> <p>NRW advised that they would not be moving forward with any options from the above study, but would adopt a process of planned and proactive surveying and maintenance. GE stated that GG had forwarded some comments on the study, which they wanted to address. All present accepted the approach to maintaining Friog Corner.</p>		
10	<p>Any Other Business</p> <p>Reporting of incidents: A problem with the flood gates not opening automatically occurred over the Christmas period. This was rectified by a member of the public opening them manually and subsequently reporting this to NRW. NRW stated there should be no reason why the gates wouldn't open automatically as they have only been recently installed, however, they would look into this.</p> <p>Furthermore, a rockfall had been observed at Friog Corner. The question was asked if Network Rail had been informed of this and had this done any damage to the railway?</p> <p>The group concluded that there is clearly an issue where members of the public need to know how to report issues and to who. LM to produce a contact list for the community and obtain approval from the necessary stakeholders prior to distribution to the community.</p> <p>FAQ Database: PP raised a query as to whether a database could be produced which would contain all FAQ's and allow members of the public to search questions based upon certain topics. LM said that the project could possibly support this and PP committed to pull together a draft spec for comment by the Working Group.</p> <p>Coastal Fund: SS mentioned the opportunity of securing further funding through the Coastal Fund. SS to investigate further and report back.</p>	<p>LM</p> <p>PP</p> <p>SS</p>	<p>ASAP</p> <p>Next meeting</p> <p>Next meeting</p>
11	<p>Dates of forthcoming Working Group Meetings:</p> <p>Tuesday 16th February 2016, 11.30am, AVH Tuesday 22nd March 2106, 11.30am, AVH</p>		