

**Subject:** Masterplan Working Group

**Author:** Lisa Marshall

**Date:** 02.02.16

**Location:** Council Offices, Dolgellau

**Present:** Pete Cole (FFC)  
 Phil Parker (ACC)  
 Huw Davies (YGC)  
 Lisa Marshall (YGC)  
 Sylvia Stephenson (FFC)  
 Bev Wilkinson (FFC)

**Copy:** Fairbourne Project Board

Item No	Action	By who	Date
1	<p>LM opened the meeting thanking those present for attending and stating that the meeting today would start putting together the framework for the production of the Masterplan. All present concurred this was the right way forward.</p> <p>Apologies received from Mark Wiles (FFC) and Julian Kirkham (ACC).</p>		
2	<p><b>Questions asked by the group:</b></p> <ul style="list-style-type: none"> <li>• When communicating with the public, can we clearly and simply explain the various locations referred to in the SMP2 document? <i>Response was – yes of course this can be done.</i></li> <li>• What legislation currently exists to support the implementation of the SMP2? <i>We currently have someone working on this topic – the information will be available by the end of February 2016 and will be circulated to the group.</i></li> <li>• Why were the problems now being faced by the community, not foreseen or considered prior to signing-off of the SMP2? <i>This is a question that will have to be raised with either Welsh or Central Government. This question will be added to the FAQ document and responded to through that medium.</i></li> <li>• What legal powers are required to implement SMP2? <i>As above, this will be added to the FAQ document and responded to accordingly.</i></li> <li>• Will some of the work we've already done, contribute to the Masterplan? <i>Yes it will and this will be included accordingly.</i></li> <li>• Buy to Let project group. Should this merge with the</li> </ul>		

	<p>Masterplanning Group? <i>The consensus was that it should in order to minimise the number of meetings taking place.</i></p>		
3	<p>It was discussed and agreed at the meeting that the Masterplan should be based upon sea level rise and ground water monitoring results, as opposed to epochs. Although this may provide a level of reassurance for some - by allocating activities to water level rises - it should not provide an artificial level of comfort.</p>		
4	<p><b>Feedback on the subject of the Masterplan from the public meeting:</b></p> <p>The general consensus was that ‘nothing has changed’. LM stated that the project had actually achieved a great deal. And asked the group ‘then what does change look like?’ FFC replied that ‘change’ referred to having a choice, property values returning to what they were perceived to be prior to the publication of the SMP2 and being able to sell their homes.</p> <p>LM stated that all of these ‘changes’ would take time and that the project cannot simply change this situation overnight. All present concurred with this.</p>		
5	<p><b>SMP Data:</b></p> <p>The data our SMP2 is different to the data that is used in other SMP2 areas, which appears to be more realistic. Could we possibly revisit the timelines? LM to investigate.</p>	LM	Next Meeting
6	<p><b>Identifying issues for inclusion within the Masterplan:</b></p> <p>It was agreed that the group alone, should not be raising the issues to be included within the Masterplan. With this in mind, it was agreed that a facilitated session be held with all project board members and key stakeholders, asking them to come up with issues that should be included within the Masterplan, along with potential solutions. Conducting the task in this manner would mean that the Masterplan is produced and challenged, more collaboratively.</p> <p>A separate meeting was held the following week with the same attendees to plan out the facilitation day, which would take place in Dolgellau Council Offices on Thursday 17<sup>th</sup> March, as a morning session.</p> <p>It was suggested that the following additional stakeholders be contacted with a view to attending the event: Electricity suppliers, Welsh Water, BT, NHS, Housing @ Gwynedd Council and a representative from the civil engineering department.</p>		
7	<p><b>Political Support:</b></p>		

	<p>LM relayed the contents of the letter she had received from Lesley Griffiths AM, stating that she was unable to attend the event on 22.01.16. As Ms Griffiths had stated she'd instructed her office to keep a watching-brief, It was suggested that LM contact her office to obtain the name and contact details of the relevant officer with a view to making contact with them and requesting advice and guidance on related issues.</p>	LM	Next Meeting
8	<p><b>Other stakeholders to be invited to the Masterplanning Group meetings:</b></p> <p>LM asked the group if they felt the attendance of any other stakeholders to the group, would be helpful. It was felt that someone from the NHS (possibly the local health board) and Welsh Government Housing would be advantageous. LM stated she had already written to Lesley Griffiths AM, with a view to arranging a meeting to discuss the project further and request support from WG.</p>		
9	<p><b>Date of next Masterplan meeting:</b></p> <p>Thursday 17<sup>th</sup> March 2016, <b>Masterplanning Facilitated Session</b>, 10.30am – 12.30pm, Dolgellau Office.</p> <p>Tuesday 5<sup>th</sup> April 2016, 1030am, Dolgellau Office.</p>		